

Lifeskills Plus Inc.

INFORMATION PACKAGE

Lifeskills Plus Inc. supports people with disabilities and their families in our community.

We encourage personal growth, skills development, integration and opportunities to achieve 'outside the square' in a safe and happy environment

We appreciate your interest in applying for a position with our organization. Staff employed by Lifeskills Plus Inc. enjoy varied, interesting and rewarding careers.

Lifeskills is a community based organisation which supports people with disabilities and their families in the Mid West Region LGA. (see www.mudgee.nsw.gov.au/council/About+the+Region.html)

With its outlet in Mudgee, Lifeskills Plus Inc. supports people with disabilities in Gulgong, Kandos, Rylestone and Mudgee, villages and areas in between with services providing:

- Community Participation
- Transition to Work
- Post School Options
- Life Choices
- Active Ageing
- Stronger Together Day Programs
- Out of School Hours Support and
- Respite Care

Further information on our organisation can be obtained on www.lifeskillsplus.com.au

Lifeskills values open communication, training and teamwork in a supportive environment.

Recruitment Process

- Included in this package is a position vacant and a job description
- Your application and documentation will be considered against the **essentials and desirables** criteria in the Position Vacant. Your application must address these to be considered for an interview. As the selection of candidates for interview is based solely on the information provided in your application, you must ensure that the information you provide is sufficient for the selection panel to assess your application.
- You are also required to provide names and contact details of three (3) work related referees
- A panel of 2-3 people will undertake interviews of selected applicants. Selection will be based on merit with panel basing its decision on material provided in application, at interview and from referees.
- To ensure fairness, equity and respect is given to all applicants, recruitment will be undertaken with due regard for Equal Employment Opportunity (EEO).